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December 12, 2003

Mr. Peter De Haan
Moderator
California's Regional Transportation Planning Associations (RTPA)
c/o Ventura County Transportation Commission
950 County Square Drive, Suite 207
Ventura CA 93003

Dear Mr. De Haan:

I am attaching the first annual report on the cost of Caltrans quality assurance for Local Capital Outlay (LCO) projects on the State Highway System (SHS). LCO refers to project components that meet the following criteria:

- On the SHS and
- Some of the funding is from State Transportation Improvement Program (STIP) or Traffic Congestion Relief Fund (TCRF) and
- A Local Agency is responsible for delivering the project component.

In 2002-03, costs were incurred on fourteen LCO project components. On four of these components, the Department has an agreement with the local agency to do more than quality assurance. As a result, these four components cannot be counted in the calculation of the average cost of quality assurance.

On the remaining ten project components, the average cost of quality assurance was 8 percent of the costs incurred by the local agency.

Please circulate this report to the RTPAs.

Any questions about this report may be addressed to Mr. Nigel Blampied on my staff. His telephone number is 916-654-5395 and e-mail is nigel.blampied@dot.ca.gov.

Sincerely,

Brent Felker
Chief Engineer

Attachment

c: Jeff Morales, Director
Tony Harris, Chief Deputy Director
Diane Eidam, Executive Director, California Transportation Commission
Deputy Directors
District Directors
Division Chiefs
Deputy District Directors for Program and Project Management
Self Help Counties Coalition
Mr. George A. Dondero, II

Charges to Local Capital Outlay Projects in 2002-03

Dist	QA EA (used by Caltrans staff)	Direct EA (For Local Agency costs)	Direct SubJob	Component	Program	Location	Local Agency	LOCAL AGENCY COSTS	Caltrans costs	Caltrans hours	QA%
03	4A9800	4A9808	3PAED	Envir. Studs.	RTIP	But 191 Paradise	BCAG	$68,967	$18,535	262.5	27%
04	0A5200	0A5208	3PAED	Envir. Studs.	TCRF	Sol 80/12 Cordelia	Sol.Co.Trans.	$727,698	$103,701	1,346.5	14%
04	0A5300	0A5308	3PAED	Envir. Studs.	RTIP	Sol 80/680/12 Cordelia	Sol.Co.Trans.	$47,015	$4,912	66.7	10%
04	0A5300	0A5308	3PAED	Envir. Studs.	TCRF	Sol 80/680/12 Cordelia	Sol.Co.Trans.	$1,046,366	$109,305	1,465.8	10%
06	433500	433508	3PAED	Envir. Studs.	TCRF	Ker 099 Seventh Std. Rd.	Kern Co.	$260,000	$58,210	928.5	22%
06	433501	433508	3PSEL	PS&E	TCRF	Ker 099 Seventh Std. Rd.	Kern Co.	$465,000	$21,159	272.9	5%
06	433502	433508	3RWOL	R/W Ops.	TCRF	Ker 099 Seventh Std. Rd.	Kern Co.	$240,000			0%
07	166201	166208	3PSEL	PS&E	TCRF	LA 047 Terminal Island	Port of L.B.	$728,832	$13,474	184.9	2%
07	166202	166208	3RWOL	R/W Ops.	TCRF	LA 047 Terminal Island	Port of L.B.	$133,194			0%
08	474401	474408	3PSEL	PS&E	TCRF	SBd 010 Redlands	SANBAG	$397,401	$5,438	90.0	1%
								$4,114,473	**$334,734**		**8%**

Projects with Agreements for Caltrans to do more than Quality Assurance

Dist	QA EA (used by Caltrans staff)	Direct EA (For Local Agency costs)	Direct SubJob	Component	Program	Location	Local Agency	LOCAL AGENCY COSTS	Caltrans costs	Caltrans hours
04	0A1000	0A1008	3PAED	Envir. Studs.	RTIP	Son 101 Steele-Windsor	Son.Co.Trans.	$181,098	$413,640	4,835.0
04	0A1800	0A1808	3PAED	Envir. Studs.	RTIP	Son 101 Rohnert Park	Son.Co.Trans.	$157,431	$219,280	2,991.5
12	071611	071618	3PSEL	PS&E	TCRF	Ora 022 Rte 405-Rte 55	OCTA	$7,446,617	$1,359,011	20,624.3
12	071612	071618	3RWOL	R/W Ops.	TCRF	Ora 022 Rte 405-Rte 55	OCTA	$763,386	$20,528	333.7

EA = Expenditure Authorization number
QA = Quality Assurance
Envir. Studs. = Environmental Studies and Permits
PS&E = Plans, Specifications and Estimates
R/W Ops. = Right of Way Operations
RTIP = Regional Transportation Improvement Program
TCRF = Traffic Congestion Relief Fund