

EXHIBIT 5-D SAMPLE RIGHT OF WAY INVOICE
(Prepare on Letterhead of Local Agency)

Date of Invoice: _____

California Department of Transportation

Billing Number: _____

Invoice Number: _____

Federal-aid Project Number: _____

Tax Identification Number: _____

Date Project Accepted by City/County: _____

Project Location: _____

1, 2..., or Final

Local Agency's Invoice Number

Prefix Project Number (Fed. Agreement #)

Agency IRS ID Number

Accepted Date or "Ongoing" if not Final

Expenditure Authorization or Advantage Project Number: _____

Reimbursement for Federal funds is claimed pursuant to Local Agency-State Agreement No. _____,
Program Supplement No. _____, executed on _____.

	Capital	Support	Total
Federal Appropriations Code			
Federal Authorization Date			
Federal/State Participating costs From			
To			
Total Indirect Costs to Date			
Total Direct Costs to Date			
Less: Nonparticipating Costs			
Federal Participating Costs to Date			
Less Participating Costs on Previous Invoice			
Change in Participating Costs			
Federal Reimbursement Ratio State Reimbursement Ratio (if applicable)			
Amount of this Claim			
TOTAL INVOICE AMOUNT			

INDIRECT COST CALCULATION

Right of Way Indirect Costs:

Direct Cost Base Expense		
Approved Indirect Cost Rate		
Subtotal**		

Total Indirect Costs to Date for Right of Way _____ (this Amount is carried to the front of the invoice under the Right of Way column)

1. I certify that to the best of my knowledge and belief the above data is correct; that adequate title to the necessary right of way has been acquired for the herein above described federal-aid project in the name of the _____ for the amount of just compensation based on bona fide appraisals duly qualified as required by the right of way procedures of the Federal Highway Administration and other written justification now contained in the _____ files, in accordance with procedures as submitted and accepted by the Director.

2. I further state that this certification is made in my official capacity as _____ pursuant to Section 1.31 of Title 23 of the Code of Federal Regulations and Section 121 of Title 23, United States Code, for the purpose of securing, pursuant thereto, by the _____, federal-aid funds in connection with the above designated federal-aid highway project, and that neither I nor to the best of my knowledge, any officer, agent, or employee of the _____ authorized in any official capacity to perform services in connection with the appraisal or acquisition of any such right of way has any interest, or contemplates any benefit from any transaction which involves acquisition of property for right of way for such project, other than as herein disclosed.

Signature, Title and Unit of Local Agency Representative _____ Phone No. _____

For questions regarding this invoice, please contact:

Name _____ Phone No. _____

- * Please round down the figures to the lowest cent. Federal rules do not allow rounding up.

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 - Indirect cost for this project equals the direct cost base expense (i.e., direct salaries & wages plus fringe benefits) for this project multiplied by the approved indirect cost rate.
 - Indirect cost reimbursement will not apply to direct costs, i.e., payment of construction contracts and right of way purchases, not included in the direct cost base.
 - An indirect rate must be approved by Caltrans every fiscal year to be used for only those costs incurred for that year.

NOTE: Rental income may be retained by local agencies, but must be used for Title 23 purposes.

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